

Church of the Redeemer Christian School

19425 Woodfield Road
Gaithersburg, MD 20879
240-238-1500

STAFF POSITION APPLICATION

Please print or type.

Date _____ Position applying for: _____ Date available: _____

PERSONAL DATA

Name _____
Last First Middle Maiden

Present address _____

City, State, Zip _____

Home Phone _____ Work Phone _____

Social Security # _____ Driver's License # _____

Are you legally eligible for employment in this country? Yes No

Note: If you are hired, you will be required to produce documents about your eligibility for employment in order to complete an I-9 Form.

Marital Status: Single Married Separated Divorced Widowed

Have you ever been convicted of a traffic offense? Yes No If yes, please describe all convictions for the past 5 years:

Have you ever been convicted of any crime involving child abuse, child sexual abuse, attempted sexual abuse of a minor, or any other crimes involving children? Yes No If yes, please explain:

Have you ever been discharged from any child care position because of suspected or proven child abuse? Yes No If yes, please explain:

CHURCH ACTIVITIES

Other churches attended regularly in the last 5 years:

CHURCH	ADDRESS	PHONE	CONTACT

How long have you been consistently attending Church of the Redeemer? _____

Have you taken the Living Stones classes? Yes No If so, when? _____

- ◆ Write a brief testimony on how you became a Christian and attach to this application.
- ◆ The staff in a Christian school is most effective when they model the Christian life. Please write a paragraph or two sharing what this means to you in your personal habits, values, recreation, etc. and attach to this application.

EDUCATION

HIGH SCHOOL:

Graduated From _____ Date _____

Honors/Awards _____

UNDERGRADUATE:

Graduated From _____ Date _____

Curriculum Majors(s) _____

Curriculum Minors(s) _____

Degree Earned and Date _____

Honors/Awards _____

GRADUATE:

Dates of Attendance _____

Hours Taken _____

Field of Study _____

Degree Earned and Date _____

Honors/Awards _____

Describe any other specialized or professional training (such as computers, etc.) that you would like considered. _____

EMPLOYMENT HISTORY

Are you currently employed? Yes No

Why do you desire to make a change? _____

Does your current employer know of your plans to change employment? Yes No

Please start with current or most recent employer:

1. Name of Employer _____ Phone _____

Address _____

Name and position of Immediate Supervisor _____

Describe job duties and responsibilities _____

Date of Employment: From _____ To _____

Starting Salary: _____ Ending Salary: _____

Reason for Leaving: _____

2. Name of Employer _____ Phone _____

Address _____

Name and position of Immediate Supervisor _____

Describe job duties and responsibilities _____

Date of Employment: From _____ To _____

Starting Salary: _____ Ending Salary: _____

Reason for Leaving: _____

3. Name of Employer _____ Phone _____

Address _____

Name and position of Immediate Supervisor _____

Describe job duties and responsibilities _____

Date of Employment: From _____ To _____

Starting Salary: _____ Ending Salary: _____

Reason for Leaving: _____

PERSONAL REFERENCES

List the names of three persons who have been familiar with your character, ability, or education for more than one year. Please do not include relatives.

1. Name _____ Phone _____
Complete Address _____
Occupation _____ Years Known _____

2. Name _____ Phone _____
Complete Address _____
Occupation _____ Years Known _____

3. Name _____ Phone _____
Complete Address _____
Occupation _____ Years Known _____

I understand that this application may be withdrawn or my employment may be terminated if I have made any misrepresentations on this form. I authorize Church of the Redeemer Christian School and its agents to contact any person or employers listed on this application to confirm information supplied by me and/or to obtain other material information about my employment. I authorize all persons and employers to release any information about my qualifications. I release the school and all other persons, references, or employers which provide information from liability for furnishing or obtaining such information.

Signature: _____ Date _____